



O&M TECHNICIANS & SUPERVISORS WORK TASKS: VIEW MY OVERDUE TASKS

Provides guidance for users in locating Overdue Work Tasks in FC Mobile (OTG)

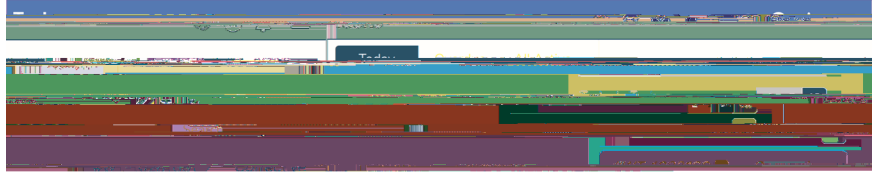
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This guide begins from the [redacted] screen. For more information on accessing [redacted] refer to the [redacted] job aid.

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1 From the [redacted] screen:

- 1 Tap on the [redacted] filter button to view Overdue Work Tasks only in your [redacted]



[redacted] are [redacted] which have not been completed within the allotted time.

As such, [redacted] will have a higher priority in Facilities Connect and should be completed as soon as possible. The [redacted] filter will show all [redacted] with the most overdue task sorted to the top of the list.

