



## Liability and Property Coverage

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Risk Management provides general liability and property insurance coverage for film activities when approved by the faculty advisor or instructor and Risk Management. The insurance available to Northwestern does not extend to limited partnerships or students who incorporate their production activities.

Student film projects on Northwestern property using Northwestern equipment do not require additional insurance from Risk Management.

## Equipment Insurance

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Northwestern-owned property checked out to students for use in academic or sponsored extra-curricular film activities is covered under the Student Film Insurance Policy.



## Airbnb's/VRBO

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Students are encouraged to share their agreements between them and the Airbnb/VRBO host with Risk Management. Risk Management staff (and General Counsel as applicable) are available to review insurance requirements, hold harmless agreements, and indemnification language in contracts or agreements. Indemnification generally refers to one party agreeing to fully reimburse the other party for claims, costs or damages arising from the contract.

## Claims Handling Procedures/Incident Reporting

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In the event of a loss, students must notify Risk Management within 24 hours of the loss. Students will be required to fill out an online incident report and submit to Risk Management department for review. All theft and vehicle losses require the filing of a police report in the jurisdiction where the theft occurred. Students are responsible for notifying law enforcement in the event of a loss.

## International Travel

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Any Northwestern University students traveling internationally to shoot a film as part of required coursework is subject to this Student Film Insurance Policy 2022-2023

student